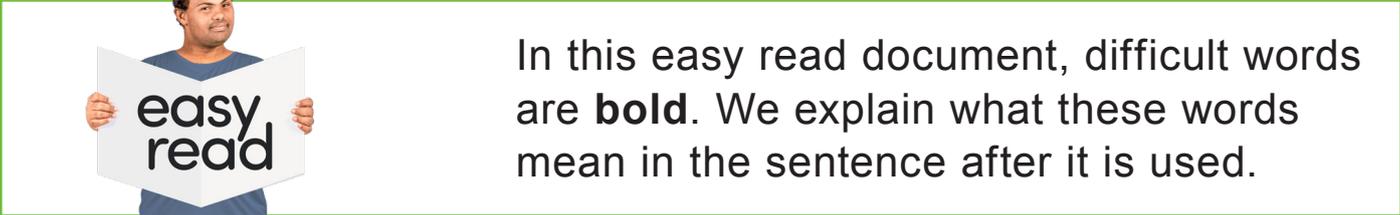




Privacy notice

Charitable services



In this easy read document, difficult words are **bold**. We explain what these words mean in the sentence after it is used.



Our registered address is
**Enham Place, Enham Alamein,
Andover, Hampshire, SP11 6JS.**



This Privacy Notice explains how the Enham Trust use your **personal data**.

This is details like your name, date of birth and contact details.



Personal data is information about a person which is used to identify them.



If you need help to understand this then your Support Worker will help you.



Aster Group is a group of companies that provide housing, care and support to thousands of people across the south of England and London.



Enham Trust is part of the Aster Group. Enham Trust provides affordable homes for disabled people so they can live independently.



Supported Housing

Enham Trust Supported Housing customers, please see the Aster Group Housing Customer Privacy Notice [here](#).



Care Home

Enham Trust Residential Care and Care at Home customers, see Aster Group Care and Supported Living Privacy Notice [here](#).



Enham Trust Charitable services privacy notice [here](#).

Your data helps us



We need to keep personal data about you so that we can give you the best service possible.



We keep data about your **advocate** who is a person who can tell us what you need. Your advocate could be your **next of kin**, such as a parent, sister, brother or your child.



Or your **appointee** who is a person or organisation you have asked to manage your benefits if you are unable to do so.



We also keep information about you shared from **third party partners** (such as local councils).



We also keep information about people who donate money to Enham Trust or help raise funds at our events.

How we use this data



Direct Payment and support services.



Supported employment and Social Enterprise.



Activity programmes and transport services.



Fundraising activities.

What data we collect about you



Your name, date of birth, and contact details.



Your financial information.



Activities and transport data.



Your photograph or CCTV images of you.



Your health data.



Information collected while delivering services to you.

Who we share your data with



We will only share your personal data with limited individuals who need this to help or support you.



We will also share your personal data with the NHS and local authorities, professional partners, suppliers and the media/press.

How long we keep your data



We only keep your data for as long as we need it, or as long as the law tells us to.

The law and your data



The law says we must have a good reason to use, store and share your personal information.



We will collect and store your data making sure that we follow laws which cover the charitable services that we provide at Enham Trust.



Some examples of these laws are
General Data Protection Regulation.
Social Protection Employment Law.





Not happy about your care?

If you are not happy about anything to do with the care you get from Enham Trust.



Please email us:

complaints@enhamtrust.org.uk



Data protection help



Email us if you have any questions about how we protect your personal data or if you want to know more about your data rights.

dataprotection@aster.co.uk

A S T E R
GROUP

Enham Trust is a registered charity No. 211235, and a company limited by guarantee registered in England & Wales No. 173199. Enham Place, Enham Alamein, Andover, Hampshire, SP11 6JS. Patron: HRH The Duchess of Gloucester, GCVO. Part of Aster Group.