



NOTICE TO QUIT - Handing back your home to Aster Communities

Please return to: Aster Group, Sarsen Court, Horton Avenue, Devizes, SN102AZ

Details need to be based on the home you are leaving

I'm / We're letting you know that we no longer want to rent

(full address, including county and post code)_____

The tenancy is a weekly tenancy so I / We're giving you four full weeks written notice to end the tenancy. I understand that the four weeks will start from the Monday after Aster receives this notice and that Aster will confirm the official tenancy end date.

I / We understand that all keys for the above property need to be handed in to a local office by no later than 10am on the day after the tenancy end date. Due to the pandemic, all our offices are closed. Please label the keys, place them in an envelope and leave them in the post box by the main entrance.

If a key safe is fitted to the property, please leave an entrance door key in the key safe. Leave the other keys in a kitchen drawer. Please phone Aster Group by 10am to confirm that you have moved out of the property and the keys left in the key safe as agreed. Keys not returned on time will mean that Aster Group will continue to charge rent.

I / We understand that I / we need to continue to pay all rent, utility bills and council tax, including any arrears or other amounts owed, up to the end of the tenancy.

I'll / We'll clear the property and garden of all belongings and if I / we leave anything behind give permission for Aster Group to remove and dispose of it immediately. I / We understand that I'll / we'll be recharged if Aster Group need to clear anything left behind.

If keys are returned early I / We hereby confirm that Aster Group may enter the property before the tenancy end date to carry out any necessary works to get the property ready for re-letting

Both joint tenants should sign the Notice to Quit. If you are ending the tenancy because you have Power of Attorney, please provide a copy of the Property and Financial Affairs POA.

Signed:(tenant 1)_____ Signed:(tenant 2)_____

Name:_____ Name:_____

Date:_____ Date:_____

Forwarding Address_____

Please continue if you are ending the tenancy on behalf of a tenant that has passed away and to provide property information.

Ending the tenancy on behalf of a tenant that has passed away.

If there is a will and named executor, the named executor should complete this section. Please provide a copy of the pages of the will that confirms who the executor is. Please also confirm:

Date of decease: _____

Was this due to Covid-19? YES / NO Please provide a copy of the death certificate.

Please note that a tenancy does not end when a tenant passes away and four weeks' notice is still required to end the tenancy.

This notice should be signed by the person dealing with the tenancy and the tenants belongings.

Your name: _____

Your contact details:(email, phone, address)_____

Are You: Next of Kin: Yes / No Executor: Yes / No

If next of kin, please confirm your relationship to the tenant:_____

Signed_____

Please note that the estate of the deceased is responsible for paying any rent arrears and recharges. The next of kin or executor is not personally responsible for any rent arrears or recharges. Please provide confirmation if there is no money in the estate.

Please note that Aster will retain some of your information under the required rules about record-keeping (also known as 'Data Retention'). We will securely destroy any information that we no longer need to use in relation to you and which we are not required to keep under other legislation. Our standard retention period is 6 years, although for social housing tenants we will retain enough information to prove your length of tenancy status, should it be required. For more information and to view Aster's Privacy Notice please visit www.aster.co.uk/privacy

continue

Current Property Details: Please circle the correct answer

House / Bungalow / Maisonette / Flat / Bedsit Detached / Semi-detached / End terrace / Mid terrace	
Number of separate bedrooms: 0 1 2 3 4 5	Number of living rooms (Not including kitchen): 0 1 2
Floor level (if a flat): Ground 1st 2nd 3rd 4th 5th How many steps to the entrance:	Is there a communal entrance: Yes / No Is there a garden with the property: Yes / No
Bath only : Yes / No Electric shower over the bath: Yes / No	Cubicle shower only: Yes / No Walk in / level access shower: Yes / No
Do you have a garage as part of your tenancy: Yes / No	Do you have a key safe: Yes / No If yes, please provide the code:_____
Electric supplier: Meter reading : Date of meter reading:	Do you pay: Quarterly / by key meter / card Please leave meter keys/cards in the property
Gas supplier: Meter reading: Date of meter reading:	Do you pay: Quarterly / by key meter / card Please leave meter keys/cards in the property
Do you have a smart meter: Yes / No Electric Yes / No Gas Yes/ No	Do you have a water meter: Yes / No Meter Reading: Date of meter reading:

Please tell us the main reason you are leaving

	Can't afford rent		Dislike area
	Buying own home		Condition of property
	Domestic violence		To move near family / friends
	Need garden		Need ground floor accommodation
	Ill health / disability		Need larger property
	Neighbour problems		New relationship
	Racial harassment		Relationship breakdown
	Need smaller property		Need accommodation with support
	To be nearer work		Bedroom tax
	Deceased		
	Other (please give details)		

Please tell us the type of property you are moving into

	With friends / family		Mortgage/Shared ownership
	Council housing		Nursing home
	Prison		Another housing association
	Private rented		Residential care
	Tied accommodation		Transfer to another Aster property
	Deceased		
	Other (please give details)		